

**From:** Raymond Walsh  
**Sent:** Thursday, 31 January 2019 3:38 PM  
**To:** Yasmin Smith  
**Cc:** Mel Jenkins; Samantha Eady-Samaeli  
**Subject:** RE: Disciplinary meeting and outcome

Hi Yasmin

Thanks for your email and comments.

I will get back to you tomorrow morning with a response and letter.

Cheers,  
Ray

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**From:** Yasmin Smith <[Yasmin.Smith@2evolve.co.nz](mailto:Yasmin.Smith@2evolve.co.nz)>  
**Sent:** Thursday, 31 January 2019 10:34 AM  
**To:** Raymond Walsh <[Raymond.Walsh@2evolve.com.au](mailto:Raymond.Walsh@2evolve.com.au)>  
**Cc:** Mel Jenkins <[Mel@2evolve.com.au](mailto:Mel@2evolve.com.au)>; Samantha Eady-Samaeli <[samantha@2evolve.com.au](mailto:samantha@2evolve.com.au)>  
**Subject:** Disciplinary meeting and outcome

Hi Ray,

After our meeting this morning I would like to request a written report of everything that we discussed both in the disciplinary meeting yesterday and the outcome meeting today.

This information should have been provided prior to the disciplinary and the information that was provided before the outcome meeting did not match what we spoke about on the phone.

I would also like to point out that incorrect employment relations procedure has been followed in relation to scheduling this meeting and this needs to be addressed.

I will spend this evening writing my response to what we have discussed in both meetings.

As I said in the meeting, it is imperative that correct employee relations procedures are followed and not having someone who understands this process running disciplinary meetings is a huge risk to the business.

Thank you,

**Yasmin Smith**  
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